



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

SPEECH AND HEARING REGIONAL COORDINATOR

Job Number: 20000979

Job Code: 41510V161016

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 17 Salary (MIN - MID):

\$24,055-\$31,869 - Hourly

\$3,908.94-\$5,178.72 - 37.5 Hr. Monthly Salary

\$4,169.54-\$5,523.96 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Plans, develops and coordinates medical and/or augmentative programs and services in an assigned region. Supervises audiologists, speech therapists, nurses, social workers, or other professional staff; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Master's degree from a college or university with major course work in the field of speech pathology or audiology.

EXPERIENCE:

Must have three years of professional experience in speech pathology or audiology.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess the Certification of Clinical Competency in Speech Pathology or Audiology from the American Speech – Language – Hearing Association. <http://www.ASHA.ORG/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Administers diagnostic evaluations, both central and peripheral, to include but not limited to pure-tone audiometry, tympanometry and speech, language and audiometric retests. Completes documents related to the evaluations and submits reports to physicians as needed. Case manages audiology habilitation and rehabilitation of patients. Ensures compliance with program standards. Submits budget proposal to the director. Provides technical support to staff. Confers with physicians, parents and other professionals concerning diagnostic therapy findings and follow-up recommendations. Provides and arranges for training of employees. Conducts and reviews employee evaluations. Cooperates with other public and private health care services in the development and delivery of speech and hearing services on a regional basis. Serves as a consultant in various medical examining clinics. Provides diagnostic and treatment services, documents findings, makes recommendations and recommends follow-up services. Identifies wants and needs of children with special health care needs.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed primarily in a clinical setting. Limited travel within the community may be required to publicize the program.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.